

Cleaning Regulations Checklist

Event Room

- Wipe off all tables and counters.
- Vacuum floor
- Empty all garbage containers, including bathrooms. Place garbage outside Event Room door.
- Clean up all spills and stains.

Kitchen

- Clean Stove and Oven
- Clean Counters and Sinks
- Sweep Floor
- Clean Microwave

Other requirements

- Remove all food from the refrigerator.
- Make sure all toilets have been flushed.
- Clean Courtyard
- Pick up all trash and debris outside.